

# Parent Tour Checklist



## Quality Area 1:

Educational  
Programming &  
Planning

How does the service program?  
How does the service facilitate School Readiness?  
How do you access your child's learning journey? (Do they have an app?)  
Is there visible learning in the environment and on display?  
What will the routine be in your child's room?

## Quality Area 2:

Children's Health  
& Safety

What is the centres menu? Is it prepared by an onsite, in house chef?  
Does the service offer extracurricular activities to promote children's physical learning?  
Is the building fixed with quality security access?  
What is the procedure for children with dietary requirement, allergies or anaphylaxis?  
How does the service support children with medical conditions?  
What is the centres sickness & illness policy?  
How does the family access the child's daily intake (What did they eat, potty times, sleep...)

## Quality Area 3:

Physical  
Environment

Is the centre and tidy? Is it well maintained?  
Is the centre warm and inviting?  
Are environments well set and presentable?  
Does the centre have appropriate shade in the outdoor areas?  
Does the centre have easy access and parking facilities?  
Is the service equipped with equipment and set ups to stimulate your child?

## Quality Area 4:

Staffing  
Arrangements

Does the centre have qualified and experienced educators?  
What are the educator to child ratios?  
Does the service offer professional development for their team?  
Do educators seem happy and engaged in their workplace?  
Do staff greet you and your child throughout the service?

## Quality Area 5:

Relationships  
with Children

Are there positive interactions with children?  
Do Educators acknowledge and make a connection with your child?  
What learning support does the service offer children?  
How does the service promote resilience, confidence and independence in children?

## Quality Area 6:

Collaborative  
Partnerships with  
Families &  
Communities

What is the enrollment/ orientation process?  
What extracurricular activities does the service provide?  
Are support services available to families? (Speech, eye screening, OT)  
Does the service give back to families such as coffee machines, breakfast, events, etc?  
Does the service offer parent teacher evenings to feedback/ create goals for children?

## Quality Area 7:

Governance &  
Leadership

What are the service fees and what are these inclusive of?  
Does the service have a support office team to support the centre operations?  
How can families give feedback on the service?  
How can the centre policies and procedures be accessed by families?  
What benefits do they provide families? (discounts, 2 weeks free)  
What is the end of enrolment procedure?  
What systems does the service use?  
What is the services philosophy and does this align with yours?